## Underline the key bits

Read the question

Extract the key information

Always look at diagrams

**D**ecide what the question is

Pick the maths to use

Link your working

Allow for different maths skills

Now do the work...

Work must be organised

One sentence at the end

**R**e-read the question

Kalculations must be shown

Sounds obvious I know!!

ANTEGIES HOR TANTEGIES HOR MULTI-STEP HUNCTIONAL The question will

probably include

aspects of several

different maths

topics

**T**hink of a rough estimate

Is your answer sensible?

Check your answer

Korrect units used?

Try to get the spelling right! ... Oops!



**NOTE:** the maths involved is not always difficult. The problem is working out what is being asked, deciding what maths you need to use and remembering to explain your answer.